



Name _____ Year _____

Information Needed for Ministers or Priests
Call if you need help with it.

W-2 _____ Withholding Yes ___ No ___
1099 _____

Other Stipends _____

Retirement Paid for you by Church _____

Have you filed Form 4361 to be exempt from Social Security Tax? Yes ___ No ___

Vehicle Expenses:
Purchase Price Gas, Oil, Repairs, etc. Tags
Lease Payments Interest on Loan Insurance
Miles Driven for Duties Amount Reimbursed for Mileage
Total Miles Driven on Vehicle for the Year

Housing or Parsonage Allowance
Included in W-2 or 1099 Yes ___ No ___

- Dry Cleaning
Clerical Robes or Uniforms
Legal, Accounting, and Professional Fees
Office and Bookkeeping Expenses
Rent Paid
Repairs & Maintenance on Business Equipment
Supplies
Tax & Licenses
Travel Expenses (Hotels, Cabs, Airline Tickets, Parking, etc.)
Meals and Foods NOT Reimbursed (Business Dinners, Luncheons, etc.)
Telephone and Communication Expenses:
Business Long Distance Cell Phones & Pagers Internet
Bank Charges (If you have a separate account)
Dues and Publications (Professional, Financial, Motivational)

Please List any Business Assets Purchased During the Year on Bank
(Description, Date Purchased, Purchase Price)

Other Expenses Out of Pocket - Not Listed Above

Table with 2 columns: Amount, Description. Includes 6 rows of blank lines for data entry.